

**RECORD OF THE LITTLETON & HARESTOCK
ANNUAL PARISH COUNCIL MEETING
held on Monday 9 May 2018
at the Millennium Memorial Hall, Littleton.**

Present: Mr J Biddlecombe (Vice-Chairman), Mrs J Burgess, Mrs H Saunders, Mr R Warren, Mrs Neilson, Mr D Fountain, Ms K Learney, Mr G Sallis and Mr C Tee (Clerk)

- 18- **Election of Chairman & Vice-Chairman** ACTION
016 It was proposed by Mrs Burgess and seconded by Mr Biddlecombe that Mr Cunningham become Chairman. **RESOLVED: That Mr Cunningham be elected Chairman to the Parish Council for 2017-18.** It was also proposed by Mrs Burgess and seconded by Mrs Saunders that Mr Biddlecombe become Vice-Chairman. **RESOLVED: That Mr Biddlecombe be elected Vice-Chairman to the Parish Council for 2017-18.**
- 18- **Declarations of Acceptance of Office**
017 Declarations of Acceptance of Office were then passed out for to all sign and be countersigned by the Clerk.
- 18- **Apologies for Absence**
018 Mr P Cunningham (Chairman), Cllr C Horrill and Hampshire Constabulary
- 18- **Declarations of Interest**
019 Nil.
- 18- **Minutes of the meeting held 9 April 2018**
020 The minutes of the meeting of 9 April were presented and accepted. It was proposed by Mr Mead and seconded by Mr Sallis that the minutes be accepted. **RESOLVED: That the minutes of the meeting held 9 April 2018 be approved.**
- 18- **Matters Arising**
021 There were none
- 18- **Election of Committees and Allocation of Duties**
022 A schedule of the current duties of all Councillors had been circulated in advance of this meeting to all councillors. As a result, there were a few changes agreed and a new list reflecting those changes will be produced and sent out. In addition, Mrs Burgess requested that as the matter of communication had been raised by parishioners at the Annual Parish Assembly, that an extra role of publicity and communications be created. This would be discussed at the next Parish Council meeting in June. CT
- 18- **Police Report**
023 There were no members of the Constabulary present. However, the following report was produced: **This report details incidents from 06/04/2018 – 14/05/2018. Anti-Social Behaviour:** 16/04/2018: report of male out in street shouting and swearing – control room called back and male no longer there. No police deployment, Main

Road Littleton. 22/04/2018: report of youths having gained access to Harestock Primary school. Police attended and youths removed and parents spoken to. 29/04/2018: report of male turned up at Sir John Moore Barracks causing nuisance, male left prior to police arrival. **Burglary in a dwelling:** No burglary dwellings reported in Littleton or Harestock. **Non-Dwelling Burglary:** 09/04/2018 burglary reported at Harestock Primary, unknown persons broken into a sport storage shed, bolt has been forced. Investigation filed due to no lines of enquiry. **Criminal Damage:** No reports of Criminal Damage in Littleton or Harestock. **Drugs:** 12/04/2018: vehicle stopped and driver found in possession of Cannabis, Cannabis warning issued, Andover Road. **Theft from motor vehicle:** No reports of Theft from Motor Vehicle from Littleton or Harestock. **Theft of pedal cycle:** No reports of Theft of Pedal Cycle from Littleton or Harestock. **Theft of vehicle:** No reports of Theft of Vehicle from Littleton or Harestock. If you have any information relating to the incidents above, please call us on 101. Alternatively if you have any information you wish to pass to us then again call us on 101, email on address below or call Crimestoppers anonymously on 0800 555 111. Also in the wider area recently we have had a few reports of burglary, they have entered via insecure windows and doors. If everyone could please bear this in mind and make sure properties are secure.

18-024

Public Participation

There were no members of the public present.

18-025

Planning

The planning schedule for April was circulated and discussed. Mr Biddlecombe mentioned the continuing issue with the breach of planning at Barclays, Main Road on which the Parish Council still awaits WCC's decision; this will be raised with WCC's Head of Development Control, Julie Pinnock. She and the Head of WCC Planning Enforcement would be attending the next Parish Council meeting to try to better explain their roles, especially in relation to Parish Councils.

18-026

Sub-Committees and Other Reports

Finance: The latest payments list for April was presented for consideration and accepted. **It was therefore proposed by Mr Fountain and seconded by Ms Learney and RESOLVED – That payments totalling £8,959.91 on the April payments schedule should be paid.** The Clerk mentioned that he had had the annual inspection of the Parish Council's records carried out on 12 April by our internal auditor who subsequently sent his report. All records were found to be satisfactory and the necessary signatures were put on the Annual Governance and Accounts Return which has now been sent off to external audit for them to see and review. It was formally agreed that the contents of the letter received from the Internal Auditor following his visit on 12 April has been duly noted.

18-027

Items for noting, AOB or for inclusion on next month's agenda

Mr Warren mentioned that he had received feedback from the Littleton & Harestock Show Society that they were very happy with the bench now sited at Littleton but that they hoped to have a plaque

put on the picnic bench at Bradley Road playground. This would be arranged. Cllr Learney mentioned that she has had a meeting with the Head of Estates at WCC to bring to his attention the issues needing to be put right on the land outside the Harestock shops as he apparently was unaware of these. Mr Biddlecombe and Mr Warren tendered their apologies for the next meeting as they would be away.

18-
029

Date of Next Meeting

Monday 12 June 2017 in the classroom adjacent to the Community Lounge, Henry Beaufort School at 7.00pm.