

**MINUTES OF THE LITTLETON & HARESTOCK
PARISH COUNCIL MEETING
held on Monday 10th December 2018
at the Millennium Memorial Hall, Littleton.**

Present: Cllr P Cunningham (Chairman), Mr J Biddlecombe, Mr R Warren, Mrs A Neilson, Mr G Sallis, Mr J Mead, Cllr K Learney, Mr D Fountain, Mrs J Burgess, Mrs L Fielding (Clerk)

Also: Cllr Horrill (WCC) and Cllr Warwick (HCC).

18-120 Apologies for Absence

Mrs H Saunders, Jan Scott (RSM ATRW) and PCSO Bidle sent their apologies.

18-121 Declarations of Interest

Nil

18-122 Minutes of the meeting held 12th November 2018

The minutes of the meeting of 12th November 2018 were presented and it was noted by Mr R Warren that although residents parking was discussed it was attributed incorrectly in the minutes to him. It was proposed by Mr D Fountain and seconded by Mrs J Burgess that with that one correction, that the minutes be accepted. **RESOLVED: That the minutes of the meeting held 12 November be approved with one correction.**

18-123 Matters Arising:

Nil

18-124 Military Report: Sir John Moore Barracks/Worthy Down

WO1 (RSM) Scott was unable to be present but sent the following information:- The Corporal's Mess function will take place on Saturday, ATR Winchester will do a letter drop in the immediate vicinity of the barracks.

18-125 Public Participation

Nil.

18-126 Police Report

PCSO Bidle was unable to attend but sent the following report:-

This report details incidents from 12/11/2018 – 10/12/2018 Anti-Social Behaviour: No reports of AntiSocial Behaviour in Littleton or Harestock. **Burglary:** Between 11/11/18-16/11/2018 reported that access gained to garage and items stolen. Hambledon Close. Harestock Primary school reporting between 18/11/2018-19/11/2018 external PE store broken into, no items stolen. 3 reports of garages in Ashley Close broken into, items stolen in one garage only. **Criminal Damage:** Between 30/11/2018-03/12/2018 informants work van damaged whilst outside home address in Abbots Ann Road. 06/12/2018 Westholme Nursing home reporting a resident causing damage whilst experiencing a medical episode. **Drugs:** No reports of drugs in Littleton or Harestock. **Theft from motor vehicle:** No reports of Theft from Motor Vehicle in Littleton or Harestock **Theft of pedal cycle:** On 14/11/2018 report of stolen bicycle from The Lookout. **Theft of vehicle:** There have been no reports of Theft of Vehicle from Harestock or Littleton

Mrs J Burgess warned the Parish Council that authorised sellers sometimes known as Nottingham Knockers had been seen in North Drive and residents need to be wary. Cllr P Cunningham reported that he had received a telephone call from a scammer purporting to be from HMRC indicating they were going to take legal action. Mr G Sallis also reported a neighbour had been caught by the HMRC scammers. Cllr P Cunningham has reported this to Neighbourhood Watch.

Planning

18-127 The planning schedule for November was circulated and discussed. There were no objections raised for applications 18/02278/HOU (61 Bradley Rd), 18/02538/HOU (68 Main Rd) and 18/02595/HOU (12 The Hall Way). The application for 18/02502/HOU (9 Grayshott Close)

was supported by the Parish Council. The previous application for 5 Lyndhurst Close had been withdrawn by the owner and replaced with a new application 18/02726/HOU. The Parish council had no objections to this new application given that it was the same as the amended plans from the original 18/02059/HOU application which had previously been supported by the Parish Council. Application 18/02771/FUL reviewed in the last council meeting has now been approved by WCC.

It was reported that WCC are no longer sending out paper copies of planning applications and it was a particular concern of the council that large A3 plans are difficult to review without paper printouts. Mr J Biddlecombe proposed, and Cllr K Learney seconded that the Parish Council purchase an A3 plus printer to be used for large planning applications. This was agreed by the full council. Mr R. Warren reported on a concern of a homeowner in Harestock who had questioned a WCC worker when a pink cross was put on a tree outside his house. It was thought that WCC had identified the tree for felling and Mrs Fielding was asked to contact the Harestock tree warden and WCC landscapes department to question felling off trees in Harestock as there is an aim to maintain mature trees in Harestock.

LF

18-128 Barton Farm Development

Cllr K Learney reported that at the recent meeting of the Kings Barton Form it was identified that a lot more archaeology had been found on the site including Ancient Settlements and military evidence. None of the evidence is planned to be preserved in the long term however it will be recorded, and there are plans for a future exhibition. It was thought the names for new roads on the site are likely to have a military connection. Cllr K Learney reported that they are starting on phase 1a, and good progress is being made on phase 1b. Mr D Fountain asked if there are wash down facilities available yet for Andover Rd as the road is at risk of becoming a mud patch, Cllr Learney agreed to follow up with Chris Hughes to check on wash down facilities.

KL

Cllr K Learney reported that the consultation for phase 2a is ongoing, and that a first public engagement event had been held. There were some concerns raised by homeowners with regard to the absence of facilities such as shops and bus routes, however it was stated that more houses need to be occupied before those facilities are in place. Hampshire County Council has made some improvements to pavements, and there is agreement that the link between the railway bridge and Courtney Rd can be tarmacked.

18-129 Littleton & Harestock Show

Mr R Warren reported that there hadn't been a meeting last month, however at the AGM a number of new volunteers had come forward.

18-130 County Councillor's Report

Cllr Warwick reported on the following items:-

The **Parish and Town Council Investment Fund** offers three main areas for investment: capital funding (£1000 to £30,000) for schemes to enhance existing or new infrastructure, revenue funding to help local communities become more resilient and tackle social isolation and training grants. For further information contact the team at PTC-fund@hants.gov.uk or visit the HCC website on www.hants.gov.uk/community/grants/grants-list/parish-town-council-investment-fund. The **Connect to Support Hampshire** website and app provides a useful online resource providing information on all aspects of independent living around mental and physical health, careers, support for carers, and equipment to help residents manage at home. For more information visit: <https://www.connecttosupporthampshire.org.uk/home>. Hampshire's Steady and Strong Classes delivers strength and balancing classes to help reduce falls in older people. To find the nearest class visit <https://www.hants.gov.uk/FallsPrevention>. **Winter Salting** - There are 43 dedicated winter salting vehicles on 24 hour standby, seven days a week, from 1 October right through until the end of April, to deal with winter conditions. The state-of-the-art salting vehicles are fitted with the latest technology to ensure salting is accurate and

efficient, and this includes full GPS guidance and automatic salt delivery. The vehicles also have Euro VI efficient engines and dedicated snow ploughs. **Street Lighting:** Cllr Warwick reported that proposals to turn off street lighting during the night in residential areas had in general received good feedback, and also supported initiatives for darker skies. Cllr K Learney was concerned that this would have a greater effect on Winchester students, however it was noted that lighting in well used Winchester pathways would be kept on, and that if the Parish Council were aware of other areas where lights need to be kept on they should inform Cllr Warwick.

18-131

District Councillors' Report:

Cllr Horrill reported that the public consultation for the **Winchester Movement Strategy** is now open. The strategy focuses on:-

1. Reducing traffic in the city centre
2. Supporting Healthy Lifestyles
3. Investing in Infrastructure for the area.

A key part of this is increasing the park and ride sites around the city, and identifying bus priority measures on key routes into the City Centre. Mrs A Burgess noted that people are being put off coming into Winchester due to problems with the parking. Cllr Horrill stated that there is a need to get the traffic out of the city first, and then consider changing traffic directions and the one way system after the park and ride sites are in place. The consultation is open till 13th January and available to review on the City and County Council websites.

Cllr Horrill reported on a grant to support Villages and Parishes which has a budget of 600K. The process to apply has been improved and is simpler and more robust. Mrs A Neilson suggested that the council might like to consider this as a way to fund the teenager sport equipment that is being considered for the Littleton playground.

Cllr Horrill noted that there is now a well-supported and documented local plan which has been approved by the inspector. This updates the current plan and extends the date from 2021 to 2036; however the required housing numbers till 2036 have not yet been released. There has been a large response to the call for sites, however residents should be reassured that although many sites have been identified that does not mean they will be developed. The City Council are working on an extension to the waste contract as the current one terminates in 2019.

Additional the City Council are calling on parishes to give feedback on grounds maintenance services, in particular grass cutting. Cllr Learney reported on the working party currently reviewing the Constitution and Governance Policy. A draft document is available and will go through due process at the beginning of next year.

18-132

Sub-Committees and Other Reports

- a) Finance:** The latest payments and receipts list for November was presented for consideration; Mrs L Fielding reported that her salary was larger than normal due to a refund from the Parish Council (on behalf of HMRC) of tax overpaid in previous months, which was refunded back to the council from HMRC. Mrs J Burgess noted that we had not paid for the remembrance Sunday wreath in previous years; this was due to different arrangements required by the new Army Training Regiment RSM. The payments list was then accepted. **It was therefore proposed by Mr D Fountain, seconded by Mr J Biddlecombe and RESOLVED – That payments totalling £6,881.84 on the November payments schedule should be paid.** Mrs L Fielding then presented a revised budget supported by the Finance committee of £145,053 for this year (2018/2019) to account for additional large costs in the car park and tennis court resurfacing. It was noted that there appeared to be a large budget for the Pavilion, this was due to the fact that money had been moved from earmarked reserves to cover the purchase of new fire doors, additionally there was a planned spend in January to renew the rotten fire window. This revised budget would be fully met by income during the year, and it was therefore approved by the Parish Council. Mr J Biddlecombe reported that the work on the car park was now complete, including £7950 plus VAT for the overflow car park, and £7814 plus VAT for the fencing which the Parish Council agreed to pay. The Parish Clerk then reported that the Finance Committee had met on

20 November to discuss a possible increase of 2.5% to the precept. Mrs L Fielding presented the details of the proposed 2019/2020 budget which including items for building reserves for a future resurfacing of the car park, and to support flooding resilience. The Parish Council agreed to increase the donation to St Catherine's church for maintenance of the Littleton graveyards, and approved through a vote to increase the cleaner's salary. The budget for playground work was reduced, and it was discussed if the council could apply for grants from Winchester City Council or Hampshire County Council to support some new equipment specifically for teenagers. The total budget for 2019/2020 was proposed as £119,600, with a precept figure of £109,214 which is just under a 2.5% increase. **It was therefore proposed by Cllr K Learney, seconded by Mr J Biddlecombe and RESOLVED – That the precept would be set to £109,214.**

Cllr P Cunningham reported on the Local Government Pension scheme liability which the Parish Council needs to pay due to the previous clerk leaving the scheme, and being the last person employed by the Parish Council in the scheme. Cllr P Cunningham reported that the finance committee have agreed to earmark £15,000 from unallocated reserves to account for the liability, however the actual figure is not known until the Pension provider performs an actuarial valuation. Mr J Biddlecombe asked the Parish Council if anyone was aware of the Littleton Recreation Ground Charity which was set up in 1972. It was suggested that Mrs L Fielding contact Kim Walters who might know the details.

LF

b) Environment: Mrs L Fielding reported that the glass was on order for the Littleton Library and that this would be repaired as soon as it was available, together with the firmer fixings for the bench near the pond. Cllr K Learney reported that the railings at the Harestock shops have been done and were looking smart.

c) Playgrounds: Mrs L Fielding stated that the repairs to the cargo net at Littleton playground have been done and that whoever stole the train steering wheel has now returned and re-fixed it. Unfortunately we are not able to get a refund on the new steering wheel that had been requested from Vita Play. There was general concern that the Parish Council were not getting timely reports from the weekly playground inspection and Mrs L Fielding agreed to follow up with the inspectors. Vita play have supplied a quote for the work identified in the most recent inspection reports, Mrs Fielding will investigate if there is an alternative cheaper contractor for the jet wash of surfaces prior to following up with Vita play.

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LF

d) Millennium Memorial Hall: Nothing to report.

e) Pavilion, Sports Club & Recreation Ground: Mr J Biddlecombe reported that the work on the overflow car park had stood up well to the recent rain. There was some concern that the key holders list for the Pavilion keys were out of date, and Mrs L Fielding was asked to contact Jim Shea and Vivienne Aspin to follow up.

LF

f) Transport, Traffic & Civil Engineering: Mr P Cunningham and Mr J Biddlecombe attended the Outer Winchester Flood Alleviation meeting on Tuesday 13th November, and reported on their disappointment of the slow progress on work to define required developments. There have been staff changes, and a new timeline was distributed by Cllr P Cunningham. The Parish has been asked to assist in arranging a meeting with Pitter Close home owners in order to get permission to lay pipes in Pitter Close and allow drainage into the Barracks. Mrs J Burgess expressed her concern that vulnerable parishioners should not have to face a similar situation as happened three years ago. Mr J Biddlecombe asked Cllr Warwick if there was anything she could do to put pressure on the Highways and Flooding team so that action can be taken. Cllr K Learney reported that at the next City Council cabinet meeting a number of papers were due to be discussed, one of which was the Winchester Flood Alleviation scheme.

g) Pond/island opposite: Nothing to report.

- 18-133 **Items for noting, AOB or for inclusion on next month's agenda**
Nil
- 18-134 **Date of Next Meeting**
Monday 14th January 2019 in the Henry Beaufort School at 7.00pm.