

LITTLETON & HARESTOCK PARISH COUNCIL

MINUTES OF FINANCE COMMITTEE MEETING HELD ON 13 SEPTEMBER 2018

Those present: Mr J Biddlecombe, Mrs H Saunders, Ms K Learney, Mr C Tee (Parish Clerk) and Mrs L Fielding (trainee Parish Clerk)

1. **Apologies:** Mr P Cunningham, Mr G Sallis
2. **Disclosure of Interest:** None
3. **Minutes of previous meeting in May:** The minutes of the last meeting were presented and accepted as a true record. Proposed by: Mrs H Saunders and Seconded by: Mr J Biddlecombe.
4. **Current Financial State:** The Parish Clerk explained the current expenditure and reserves position against budget; these were found to be satisfactory, with expenditure expected to be contained within budget.
5. **Any Other Business:** It was suggested and agreed that for the next meeting an extra column for the original budget figures would be added to the budget spreadsheet, and in addition the income receipts summary would be included in the financial report. It was noted that there is a reasonable amount of money left in the budget for the flower planting in Harestock which it is expected will be spent following a plant planning meeting in October. Mr Biddlecombe suggested that the grounds maintenance contract be revised to include regular additional tasks that are not already in the contract. Mr C Tee reported that the insurance quote is considerably smaller than previous years, and this is being investigated by the brokers. There was no other business.